

We are a welcoming, active, and business-friendly rural foothill community built on California's rich gold rush history.



City Manager's Report
March 11, 2025 City Council Meeting
Prepared by: Briana Delfino, Acting Accountant
Item #: 7.3

Subject: Approve the Payroll Register as presented.

Recommendation: Approve the payroll register as presented.

Purpose: To authorize payment to the City's employees for employment services.

Strategic Plan Strategy: Fiscal Stability/Sustainability: Strategy No. 6-Meet Financial Commitments and Reporting Requirements.

Background: The City pays its employees on a bi-weekly basis. The results of each payroll are presented to the City Council for approval approximately every two weeks.

Discussion: The payroll register for the Pay Period 18 is for payroll dates 02/15/25 through 02/28/25. The checks were issued on 03/06/25; beginning with check number 63861 through ending check number 63895 to pay employees for employment services.

Options:

1. Approve the payroll register as presented.
2. Direct staff to take other actions.

Environmental: Tonight's action is not applicable.

Cost: The payroll register dated March 6, 2025 totals \$364,416.99

Budget Impact: The \$364,416.99 in total authorized expenditures fall within the amounts of the operating and capital improvement program budgets that were adopted by the City Council.

M. Cleve Morris, City Manager

Briana Delfino, Acting Accountant